**CURRICULUM VITAE**

**RICHA SHARMA**

D/O-PRADEEP KUMAR SHARMA

B-45 ASHOK NAGAR

GHAZIABAD (U.P.)

mobile: **+918860896170, +918826240122**

vats.richasharma@gmail.com

**CAREER OBJECTIVE:**

To work with such a growing organization which may provide me the best opportunities to develop my skills & knowledge along with a shining path leading a bright future.

**TOTALEXPERIENCE : fresher**

**Expected Salary : As your company norms**

**PROFESSIONAL QUALIFICATION:**

Degree **:**   B.COM, MBA(PURSUING)

University **:**  CCS, PTU, SYMBIOSIS

Year of Passing **:** 2013, 2011

**ACADEMIC QUALIFICATION**

**HIGH SCHOOL : ST. MARY’S CONVENT SCHOOL**

**(GAJRAULA)**

**INTERMEDIATE : ST. MARY’S CONVENT SCHOOL**

**(GAJRAULA)**

**COMPUTER SKILLS**

DCA

TALLY

OFFICE APPLICATIONS

**CORE STRENGTH:**

Motivated hard worker, who enjoys accepting new challenges and committed to fulfill the task timely, taken in his hand.

**ACHIEVEMENTS:**

* Won prize in debate, hosting, speech.

**PERSONAL INFORMATION:**

Name **:** RICHA SHARMA

Father’s Name **:** Mr.PRADEEP KUMAR SHARMA

Permanent Address : B-45 ASHOK NAGAR

GHAZIABAD (U.P.)

Date of Birth **:** OCT. 25, 1991

Sex **:** Female

Language Known **:** English & Hindi

Hobbies **:** playing vedio games, drawing, painting

MARTIAL STATUS : UNMARRIED

**DECLARATION:**

I hereby declare that all the information mentioned above is true to the best of my knowledge.

**PLACE: GHAZIABAD**

**DATE :**

**RICHA SHARMA**